

## MEMORANDUM

**TO:** Employees working a 210 Day Work Schedule  
(Continuing Teachers, Certified Occupational Therapists, LPNs, Nurses, Occupational Therapists, Physical Therapists, Physical Therapists Assistants, School Counselors, Social Workers, Speech Language Pathologists and Speech Language Pathologists Assistants)

**FROM:** Division of Human Resources

**RE:** 2022-2023 Work Year

**DATE:** **July 1, 2022**

These employee groups begin July 25, 2022 with the last workday being May 19, 2023. The days below are paid holidays with the exception of Fall Break (see note below).

<b>Day</b>	<b>Date</b>	<b>Holiday</b>
Monday	September 5	Labor Day
Monday-Friday	October 10-14	Fall Break
Friday	November 11	Veterans Day
Wednesday-Friday	November 23-25	Thanksgiving Break
Monday-Friday	December 26-30 — January 2-6	Winter Break
Monday	January 16	Martin Luther King, Jr
Monday	February 20	Presidents Day
Monday-Friday	March 13-17	Spring Break
Friday	March 31	Cesar Chavez Day
Friday	April 7	Spring Recess

December 23, 2022 is a Districtwide Professional Development Day included in the work schedule.

**\*NOTE: 9 - month employees are not expected to work during Fall Break. Pay for Fall Break is prorated through payroll calculation**

Please know we appreciate the work you have done to support students and families of Roosevelt School District. If you have any questions relative to your work year, please contact your immediate supervisor.

Visions Work Calendar:  
9 MO 22 PAY 210 DAY ACTUAL  
9 MO 22 PAY 210 DAY EQUAL PAY  
9 MO 22 PAY 210 DAY LUMP  
CERT RETURN TEACHER 22 PAY 210 DAY EQUAL PAY  
CERT RETURN TEACHER 22 PAY 210 DAY LUMP